



American Institute in Taiwan

Please follow the steps below *before* your immigrant visa interview at the American Institute in Taiwan. **A Chinese-language translation of these instructions is available in the PDF “Print” link to the right.**

Step 1: Register a document delivery address online

Once you are notified of your appointment by the National Visa Center, you need to register a document delivery address online. Registering provides us the information we need to return your case documents and passport to you after your interview. Registration is free. Click the “Register” button below to register.

[Register](#)

Step 2: Get a medical exam in Taiwan

As soon as you receive your appointment date, you must schedule a medical exam in Taiwan. Click the “Medical Exam Instructions” button below for a list of designated doctors’ offices in Taiwan. Please schedule and attend a medical exam with one of these doctors before your interview.

[Medical Exam Instructions](#)

Step 3: Complete your pre-interview checklist

It is important that you bring all required **original** documents to your interview. We’ve created a checklist that will tell you what to bring. Please print the checklist below and bring it to your interview along with the listed documents.

[Pre-Interview Checklist](#)

Step 4: Review interview guidelines

Read our interview guidelines to learn about any special actions that you need to take *before* your visa interview.

[Interview Guidelines](#)

Contact information

American Institute in Taiwan
100 Jinhu Road,
Neihu District, Taipei 11461
Taiwan

☎ Phone:
[Call Center](#)

✉ Email:
support-taiwan@ustraveldocs.com

🌐 Website:
ait.org.tw/en

✉ [Reschedule](#)

🌍 Map:



Other links

- [Diversity visa instructions](#)
- [After your interview](#)
- [Frequently asked questions](#)
- [Where to find civil documents](#)

Social media



Interview Preparation Video



Updated June 11, 2024

Medical Exam Instructions



All immigrant visa applicants, regardless of age, require a medical examination prior to the issuance of a visa. Only a physician accredited by the American Institute in Taiwan can perform this exam. **It is your responsibility to schedule a medical exam with one of the doctors listed below before your visa interview appointment** at the American Institute in Taiwan. Medical examination results from other physicians will not be accepted.

Schedule and attend a medical examination with one of the AIT-designated physicians about 3-4 weeks before your visa interview. Hospitals in Taiwan typically require 2-3 weeks after the appointment date to finalize the results. If your medical results will not be complete by the date of your interview, please come for your interview as scheduled with your medical exam receipt from the hospital.

Approved physicians

MINISTRY OF HEALTH AND WELFARE, EXECUTIVE YUAN FENG YUAN HOSPITAL

Dr. Ching Jen Chang, and Dr. Yu Chieh Tsai
No.100, An-Kan Road, Feng Yuan District, Taichung City 420
Telephone: (04) 2527-1180 ext. 3232 - 3233

TAIWAN ADVENTIST HOSPITAL

[Online registration](#) only
Dr. Hsin Ying Lin, Dr. Pei-Hsuan Weng, and
Dr. Chih-Hsung Huang
#424, Pa Teh Rd., Sec.2, Taipei
Telephone: (02) 2740-0729

Items to bring to your medical examination

Any medical examination fees, including x-ray and blood test fees, must be paid directly to the examining physician. Bring the following items to your medical exam:

1. Your visa interview appointment letter,
2. Your passport,
3. Photos (please contact your selected hospital to inquire about the most up-to-date photo requirements),
4. Your DS-260 confirmation page, and
5. A copy of your immunization records.

During the medical exam

The medical examination will include a medical history review, physical examination, and chest X-ray, gonorrhea test, and blood tests (for applicants 15 years of age or older). The United States also requires tuberculosis (TB) testing for all applicants two years of age and older. Please be prepared to discuss your medical history, medications you are taking, and current treatments you are undergoing. More information on general medical requirements for U.S. immigrants is available on [the Centers for Disease Control and Prevention's website](#). U.S. immigration law requires immigrant visa applicants to obtain certain vaccinations prior to the issuance of a visa. Current immigrant visa vaccination requirements are available on [CDC's website](#). You can also read Frequently Asked Questions about our medical examination requirements on [Travel.State.Gov](#).

After the medical exam

When your exam is complete, the doctor will either provide you with exam results in a sealed envelope or send them directly to the U.S. Consulate.

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Medical Exam Instructions

IF GIVEN AN ENVELOPE TO CARRY TO YOUR INTERVIEW, **DO NOT OPEN THIS ENVELOPE**. Instead, bring it to your [visa interview](#).

Applicants using the e-Medical process are not required to bring any X-rays to the port-of-entry. If you are NOT using the e-Medical process, you must hand carry your CD containing x-rays when you travel to the United States and present it to the U.S. immigration inspector at the port-of-entry, along with your immigrant visa packet. **DO NOT PLACE THE CD IN YOUR CHECKED LUGGAGE.**

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Pre-Interview Checklist



Uploading Documents: If your case is electronic/paperless (PIVOT), scans of all required documents listed below must also be uploaded to your file on the Department of State's [Consular Electronic Application Center \(CEAC\) website](#). Failure to upload these documents will cause processing delays.

Please use the list below to ensure you bring every required document to the immigrant visa interview.
Any documents that are not in either English or Chinese must be accompanied by a certified English translation:

Petitioner's Documents:

- If the applicant is applying for an IR5 or an F4 visa, you must obtain an original or certified copy of the petitioner's birth certificate. (For births in Taiwan, you may submit the petitioner's current Household Registration Transcript)
- If the applicant is applying for an IR1, CR1, or F2A visa as the spouse of a U.S. citizen or lawful permanent resident and the petitioning spouse was previously married, you must provide evidence of the termination of every prior marriage of the petitioning spouse. The evidence must be an original or certified copy of a final legal divorce decree, death certificate, or annulment papers.
- If the applicant is a stepchild and is applying for an IR2, CR2, F2, or any other visa classification requiring that the applicant be a child, you must provide an original or certified copy of the marriage certificate of every marriage of the petitioner and the applicant's natural parent. If the petitioner or applicant's natural parent was previously married, the applicant must obtain evidence of the termination of every prior marriage. The evidence must be an original or certified copy of a final legal divorce decree, death certificate, or annulment papers.

Beneficiary's (Applicant's) Documents

- Passport:** Valid passport. (If any prior passport(s) contain valid, unexpired U.S. nonimmigrant visas you must also bring the prior passports)
- Photographs:** Two (2) color photographs of each person applying for a visa (5 cm x 5 cm). Please review our [online photo requirements](#).
- Birth Certificate:** Your **original** birth certificate and a photocopy. **NOTE:** For births in Taiwan, you will submit the Individual Household Registration Transcript. You can find information on how to obtain this [document here \(see "Birth Certificates"\)](#).
- Household Registration Transcript (HRT)** (*For Taiwan citizens only*): If the birth certificate (see above) was not issued in the six months prior to your appointment, also provide your current Household Registration Transcript, and a photocopy.
- Medical Examination Results:** in a sealed envelope (*if the physician gives you these results*).
- Marriage Certificate** (*if married*): Your **original** marriage certificate, and a photocopy.
- Divorce and Death Certificates** (*if ever previously married*): Your **original** marriage certificate for every prior marriage, and **original** certificates of marriage termination (death or divorce certificates for prior spouses) for every prior marriage, and a photocopy.

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Pre-Interview Checklist



- Police Certificate:** All applicants over 16 years of age must provide **original** police certificates issued within the last 24 months, and a photocopy (if you would like the original certificate returned to you).
 - [Taiwan Police Certificate](#) (for each beneficiary over age 16)
 - [Foreign Police Certificate](#) (for each beneficiary who resided in a foreign country for 12 months or longer after the age of 16)
- Court and criminal records** (*If you have ever been convicted of a crime in any country*): Provide court records showing the final disposition of all charges with English translation, and a photocopy.
- Military Records:** (*If you have ever served in the military of any country*): Provide military records, and a photocopy. (Not required for service in the Taiwan military.)
- Adoption:** (*If adopted*) Provide court adoption order and a photocopy.
- Affidavits of Financial Support:** By signing Form I-864, your petitioner (including co-sponsor(s) and joint sponsor(s)) is agreeing to use their resources to support you and any dependents, if it becomes necessary. If you or your dependents immigrating with you receive any designated federal, state, or local means-tested public benefits, you should expect the agency providing the benefit to request repayment from your sponsor(s). That agency can take legal action against any of your sponsors if the cost of the benefits provided is not repaid. Please see the travel.state.gov for more information on means-tested public benefits.
 - For Family-Based Visa categories:** The petitioner must submit a signed: (1) Form [I-864](#) or Form [I-864EZ](#), if applicable; (2) Form [I-864A](#) signed by the relevant member of household (*if the petitioner filed taxes jointly*); and (3) a copy of his/her [IRS-issued tax transcript](#) for the most recent year (or recent U.S. federal income tax return and corresponding W-2s if transcript isn't available) and all supporting financial documents needed to verify the income reported on tax returns - i.e. W-2 form, 1099-MISC form, proof of rental income, proof of business income, proof of social security benefits, etc. for the latest year available **OR** a signed statement declaring why the petitioner did not file federal taxes.
 - For Applicants Submitting Any Form I-864:** Proof of your U.S. petitioner and any joint sponsor's status and [domicile](#) in the United States is required. A photocopy of the U.S. passport, birth certificate, naturalization certificate, or lawful permanent resident card may be acceptable.
 - If your petitioner has no income or does not meet [poverty income guidelines](#):** The petitioner will still need to complete an affidavit of support Form I-864 or I-864EZ. However, you will also need to find a joint sponsor who meets the poverty income guidelines for the relevant family size. The joint sponsor must submit all documents listed above.
 - For biological children of U.S. citizens (IR-2) under age 18 OR widows of U.S. citizens (IW):** Please complete Form [I-864W](#) instead of Form I-864 or I-864EZ.
 - For employment (E) visa categories:** Provide an original job offer letter from the petitioning business signed within the past six months instead of a Form I-864.

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Pre-Interview Checklist



- For returning residents (SB-1), diversity visa (DV), and fiancé (K1):** A sponsor or petitioner who will financially support you may complete a Form [I-134](#) and provide a copy of his/her IRS-issued tax transcript and all supporting financial documents needed to verify the income reported on his or her tax returns - i.e. W-2 form, 1099-MISC form, proof of rental income, proof of business income, proof of social security benefits, etc. for the latest year available. *You may also submit other financial evidence to show that you will not become a public charge in the United States.*

- Affidavit of Support Photocopies:** The affidavit of support must account for all applicants on the petition. Each derivative family member needs to bring one (1) photocopy of the principal applicant's affidavit(s) of support. If each applicant has their own individual petition, each affidavit of support must include that applicant's own name.

- You can find more information on affidavits of support** and the supporting financial evidence required on the [USCIS website](#) and on the [Department of State website](#).

Applicants who fall into any category below should bring these additional documents to their visa interviews:

- If you are an E1, E2, or E3 employment applicant::** A detailed resume of your professional and educational history in Chinese and English language with the following: (1) list of all employers and job responsibilities; (2) publications you have written, with titles, descriptions and dates; (3) travel history covering all foreign countries visited, including dates and purpose; (4) work plan explaining where you will seek employment in the United States.

- If you have traveled to the U.S. and applied to extend or change your nonimmigrant status:** Copies of extension application(s) and approval notice(s).

- If you have previously been ordered removed from the United States or if you have been the subject of any other immigration proceedings:** Copies of all records, including waivers.

Interview Guidelines



Rescheduling or cancelling your interview

We recommend you make every effort to attend your scheduled immigrant visa appointment. You may not schedule a new appointment until your original appointment date has passed. If you are not able to attend on this date, you must [book a new available appointment slot](#) with AIT. Please note that due to workload constraints appointment slots are limited; missing your original appointment may result in significant delays to your visa processing. If no appointment slots are available at the time you check, please monitor the website. We regularly make more appointment slots available.

DV applicants should be aware that visas are numerically limited and must be issued by September 30 of the program year. For these applicants, **there is no guarantee that a visa will still be available on the date of your rescheduled interview.** Please carefully consult the [Visa Bulletin](#) before you decide to reschedule your interview.

Security screening procedures

All visitors to AIT must follow certain [security procedures; see the list of prohibited items](#). The American Institute in Taiwan cannot store prohibited items for you. You will not be allowed to enter AIT with prohibited items. All visitors must make other arrangements to store prohibited items before entering AIT. Failure to follow these guidelines may result in significant delays or cancellation of your appointment.

Please bring only what is required for your interview. **Mobile phones are NOT allowed in the interviewing area and will be stored at the security check.** When you arrive at AIT, please enter at the Consular/Visa Entrance and proceed to the third floor. You may not be admitted more than 10 minutes before or after your listed appointment time.

Accompanying persons

Due to security considerations, there is no information window for walk-in visitors at the American Institute in Taiwan.

Access to the Consular Section waiting area is limited to the following:

- Applicants
 - One parent or legal guardian (*for applicants under 18 years old*)
 - One aide for a disabled or elderly applicant
 - Approved interpreter
- We can provide services in English, Mandarin Chinese, and Taiwanese. If you do not speak any of these languages, you need to bring an interpreter to your visa appointment. Please submit an [email request](#) to the [Call Center](#) at least two weeks before your interview date. Your interpreter must be able to speak English. Interpreters without prior AIT approval will not be allowed into the Consular Section waiting area.

Visa appointment holders may not be admitted more than 10 minutes before or after their appointment.

Immigrant visa fees

If you have not paid all required fees to either the National Visa Center or via the appointment website, please be prepared to pay these fees on the day of your interview. All fees may be paid in cash in U.S. dollars, NT dollars, or by credit card.

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Interview Guidelines



Checks are not accepted. *Please note that if you are found ineligible to receive a visa, the application fee cannot be refunded.* A complete list of fees can be found [here](#).

Do not make travel plans outside of Taiwan

If your visa is approved, we will keep your passport at the American Institute while we prepare your immigration packet and print a visa for your passport. We will return your passport to you via courier services to the document delivery address you previously registered. Average processing time after your interview is one week. If you need travel within Taiwan while your passport is still with us, please make sure you have a valid picture ID other than your passport.

If you have urgent international travel within 10 days after your appointment date, please inform the officer at your interview. Your passport can be returned to you without a visa, and your application will be refused until you send your passport to AIT through our drop-off service after you return to Taiwan.



After Your Visa Interview

A consular officer can make a decision on a visa application only after reviewing the formal application and interviewing the applicant. ***There is no guarantee that you will receive a visa.*** Do not sell your house, car or property, resign from your job or make non-refundable flight or other travel arrangements until you have received your immigrant visa.

If more information is needed

Sometimes a consular officer is unable to make a decision on a visa application because he/she needs to review additional documents, or the case requires further administrative processing. *When additional documents are requested*, the consular officer will give you a refusal letter that instructs you to submit additional documents. The letter will include instructions on how to send those documents to AIT. [Administrative processing](#) takes additional time after the interview. Please note, the duration of the administrative processing will vary based on the individual circumstances of each case.

What happens after visa approval

Passport, Visa, and Sealed Immigrant Packet – We will place your immigrant visa on a page in your passport. Please review your visa to make sure there are no typographical errors. We will also give you a sealed envelope containing documents that you must give to U.S. immigration authorities when you arrive in the United States for the first time. ***Do not open this envelope. You must carry it with you; do not put it in your checked luggage.*** If you receive X-rays and vaccination records during your medical examination, carry those with you and give them to the U.S. immigration authorities.

If you have received an immigrant visa endorsed with a “IV Docs in CCD” annotation, which means your immigrant visa was issued under the Modernized Immigrant Visa (MIV) program, you will not receive a sealed package of documents. All required documents have been electronically transmitted to the U.S. Department of Homeland Security (DHS) as a part of the Electronic Visa Information Packet (EVIP).

USCIS Immigrant Fee – All individuals who are issued immigrant visas overseas must **pay an [Immigrant Fee](#)** to U.S. Citizenship and Immigration Services (USCIS) **prior to traveling** to the United States. This fee is for processing your residency status and printing your Permanent Resident Card. The only people exempt from paying this fee are adopted children entering the United States under the Hague Process, returning residents (SB-1s), and people traveling on a K visa.

When You Should Travel – You must enter the United States before the expiration date on your visa, which is usually based on the expiration date of your medical report. Your visa cannot be extended, and all fees are nonrefundable. The principal applicant must enter **before or at the same time** as other family members with visas.

Unless they are eligible for benefits under the Child Status Protection Act, children who are issued a visa before turning 21 years of age must enter the United States **before** their 21st birthday to avoid losing their immigrant status.

Getting a Green Card – Your Form I-551 Permanent Resident Card, also known as a green card, will be automatically mailed to the address in the United States that you write in your DS-260 visa application form. This is a very important document that proves you have permission to reside in the United States. ***If you plan to travel outside the U.S. before your green card arrives:*** Please consult [USCIS's](#) and [CBP's](#) websites for rules about what documents you need to re-enter the country.

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After Your Visa Interview

We also recommend you check with the airline to ensure you are in compliance with their rules. *Once your card is issued, you should not stay outside of the United States for more than one year. If you do, you will lose your status as a Lawful Permanent Resident.*

Children's Issues – In the United States, children are required to have certain vaccinations before they can enroll in school. We recommend that you bring your child's complete vaccination records with you to the United States. If your child is adopted, you have full custody as a result of a divorce, or you share custody with another parent, you should bring a *copy* of all applicable adoption or custodial papers from the authoritative court in your home country. You will need these papers (translated into English) for issues such as school enrollment, medical care, and eventual citizenship.

Information for New Immigrants – Please visit the USCIS web page for helpful information on moving to the United States. You can read their publication "[Welcome to the United States: A Guide for New Immigrants](#)" online.



Diversity Visa – Additional Information

If you are interviewing for a Diversity Visa (DV), all of the above instructions apply to you. Please schedule and attend a medical examination prior to your visa interview; enroll in the required courier service; and gather the required documents.

*Below are additional instructions that apply **only** to DV applicants.*

Bring to your interview

In addition to the documents listed on the Pre-Interview Checklist in this package, DV applicants should also bring the following items to your visa interview:

- Appointment information printed from the “Entrant Status Check” on the [E-DV website](#).
- Documents showing that you have either a qualifying high school education **OR** have two (2) years of qualifying work experience in the last five years immediately prior to application (for the principal applicant only; more information is available [online](#)).
- Payment in cash or by credit card of the \$330 Diversity Visa Application Fee for each visa applicant.

Review your DV Lottery entry

Prior to your visa interview, we recommend that you review the data on your initial E-DV entry. On your initial E-DV application, you must have correctly entered your marital status. If you are legally married you must have listed your spouse, even if you are currently living separated from him/her (unless your spouse is a U.S. citizen or Lawful Permanent Resident).

Additionally, you must have listed ALL of your living children who are unmarried and under 21 years old. This includes your natural children, your spouse’s children, or children you have formally adopted in accordance with the laws of your country.

Failure to have listed an existing spouse or children at the time of your entry in the Diversity Visa lottery may result in the denial of your visa and visas for your family. Any fees paid to the U.S. government in support of your visa application(s) are nonrefundable. You can review the eligibility requirements [online](#).



美國在台協會

請在前往美國在台協會參加移民簽證面談**之前**，依照下列指示逐項完成所有步驟。這些說明的中文翻譯可在右側的“列印”鏈接中找到 PDF 版本。

步驟 1: 上網登錄文件遞送的地址

一旦您收到國家簽證中心(National Visa Center) 通知您的面談日期，您必須在網上註冊登錄文件送達地址。登錄後我們將能於面談後歸還您的文件以及護照。地址登錄是不收費用的。請點擊以下「地址登錄」前往註冊。

[地址登錄](#)

步驟 2: 於台灣當地做健康檢查

一旦收到面談通知，您必須馬上和指定的台灣醫院預約健康檢查日期。請點擊下列「健康檢查」來查看指定的醫師。請務必在面談前向指定醫師完成預約及體檢。

[健康檢查](#)

步驟 3: 面談前完成文件核對清單

面談時請務必攜帶所有所需文件的正本。我們製作了一個所需文件的清單。請列印此清單並且連同清單上的文件一同帶來面談。

[面談文件清單](#)

步驟 4: 閱讀面談程序

請詳閱面談程序以了解面談前該完成的事項。

[面談程序](#)

聯絡資訊

美國在台協會
台北市內湖區金湖路 100 號
11461

☎ 電話：
[Call Center](#)

✉ 電子郵件：
support-taiwan@ustraveldocs.com

🌐 網站：
ait.org.tw

📄 [重新預約面談](#)

🌍 地圖：



其他連結

- [抽籤移民簽證資訊](#)
- [面談後注意事項](#)
- [常見的問題](#)
- [如何取得官方文件](#)

社群網站



準備面試錄像





健康檢查說明

在簽證核發前，所有移民簽證的申請人(不分年齡)皆需要完成健康檢查，且只有經美國在台協會指定的醫師才能進行美國移民健康檢查。在美國在台協會簽證面談之前，您必須與下列其中一位指定醫師所屬的醫院預約體檢。不是經由指定醫師所完成的健康檢查報告，將不被接受。

台灣的體檢醫院通常需要在約定日期後 2-3 週來完成健康檢查結果，請務必在您簽證面談日前約 3-4 週和 AIT 的指定醫生預約和進行健康檢查。如果您的健康檢查結果在面試日期之前無法完成，請仍按照約定的時間前來面試，並攜帶醫院的健康檢查收據。

指定醫師名單

衛生福利部豐原醫院 - 家庭醫學科

張敬仁醫師、蔡佑杰醫師

台中市豐原區安康路 100 號

電話: (04) 2527-1180 轉 3232-3233

基督復臨安息日會臺安醫院

僅限[線上預約](#)

林欣穎醫師、翁珮瑄醫師、黃啟薰醫師

台北市八德路2段424號

電話: (02) 2740-0729

體檢務必攜帶之物品

任何體檢費用，包含 X 光和驗血費用，應直接交給體檢醫師。體檢當日請攜帶以下物品：

1. 移民面談通知單,
2. 護照,
3. 照片 (請向您所選的醫院詢問照片之規格),
4. 您的DS-260簽證申請表完成確認單,以及
5. 疫苗注射紀錄。

體檢過程中

體檢過程包含診療記錄審核、身體檢查、胸腔 X 光、淋病檢查、驗血(適用於 15 歲以上的申請人)。美國還要求所有 2 歲以上的申請人做結核病 (TB) 檢測。

請準備和醫師討論您的病史、正在服用的藥物以及正在接受的治療。更多關於美國移民的基本健康檢查要求可在美國疾病控制與預防中心的[官網查詢](#)。美國移民法要求移民簽證申請人在獲得簽證核准之前接種特定的疫苗。美國疾病控制與預防中心的[官網](#)有目前移民簽證需要接種疫苗的資訊。您也可以在此[Travel.State.Gov](#)參閱關於體檢的常見問題。

體檢後

當健康檢查報告完成後，醫生會將體檢結果放入密封信封中交給您，或直接寄送至本組。如果您收到一份密封報告，請勿拆封並將該報告於出席簽證面談時提交本組。

使用電子醫療 (e-Medical) 流程的申請人在入境關口無需攜帶任何 X 光片。如果您不使用電子醫療流程，則您在前往美國旅行時必須隨身攜帶您的 X 光片並將它們與您的移民簽證包一同呈交給美國入境檢查官員。請勿將 X 光片放入您的行李中。



面談文件清單

備註 **上傳文件：如果您的案件是電子化/無紙化（PIVOT），您必須掃描所有下列所需文件且上傳到美國國務院領事電子申請中心（CEAC）的檔案中，網址為 <https://ceac.state.gov/IV>。未能上傳這些文件將導致您面談流程的延誤。

請參閱以下清單確保您攜帶所有所需文件參加移民簽證面試。任何非英文或中文的文件必須附有經認證的英譯文件：

提案人的文件：

- 如果申請人申請 IR5 或 F4 簽證，您必須取得提案人出生證明的正本或經認證的副本。（台灣出生者，可提交提案人的最新戶籍謄本）
- 如果申請人申請 IR1、CR1 或 F2A 簽證，成為美國公民或合法永久居民的配偶，且申請人的配偶曾經結婚，提案人必須提供每段婚姻終止的證明。證明文件必須是最終合法的離婚判決書、死亡證明或婚姻無效判決書的正本或經認證的副本。
- 如果申請人是繼子女並申請 IR2、CR2、F2 簽證或提案人幫子女申請的任何其他簽證類別，您必須提供提案人和申請人的親生父母的每段婚姻證明的正本或經認證的副本。如果提案人或申請人的親生父母曾經結婚，申請人必須取得提案人或申請人的親生父母的每段婚姻終止證明。證明文件必須是最終合法的離婚判決書、死亡證明或婚姻無效判決書的正本或經認證的副本。

申請人（受益人）的文件：

- 護照**：有效護照。（如果之前的護照中包含有效的美國非移民簽證，您還必須攜帶之前的護照）
- 照片**：每位申請簽證的人需提供兩張（2）彩色照片（5 cm x 5 cm）。請查看我們的[線上照片要求](#)。
- 出生證明**：您的出生證明**原件**和一份影本。**注意**：台灣出生者需提交個人戶籍謄本。關於如何獲取此文件的信息請參見「[出生證明](#)」。
- 戶籍謄本（僅限台灣公民）**：如果出生證明（見上文）在您的面試前六個月內未簽發，還需提供您現在的戶籍謄本正本和一份影本。
- 體檢結果**：密封信封內的體檢結果（如果醫生給您這些結果）。
- 結婚證明（如果已婚）**：您的結婚證明**原件**和一份影本。
- 離婚和死亡證明（如果曾經結婚）**：每段前次婚姻的結婚證明**原件**，每段前次婚姻的婚姻終止證明（前配偶的死亡證明或離婚證明）和一份影本。
- 無犯罪紀錄證明**：所有年滿 16 歲的申請人必須提供在過去 24 個月內發的無犯罪紀錄證明**原件**和一份影本（如果您希望原件退還給您）。
 - [台灣無犯罪紀錄證明](#)（每位年滿 16 歲的受益人）
 - [外國無犯罪紀錄證明](#)（每位 16 歲後在外國居住 12 個月或更長時間的受益人）
- 法院和刑事記錄（如果您曾在任何國家被判犯罪）**：提供所有指控的法院記錄及最終判決書，同時提供英文翻譯以及一份影本。
- 軍事記錄（如果您曾在任何國家的軍隊服役）**：提供軍事記錄及一份影本。（台灣軍事服役者不需要提供）
- 收養文件（如果曾被收養）**：提供法院的收養裁定及一份影本。



面談文件清單

- **生活擔保書**：通過簽署 I-864 表格，您的提案人（包括共同擔保人和聯合擔保人）同意在必要時使用其資產支持您和任何依附親人。如果您或隨行的依附親人曾接受任何指定的聯邦、州或地方政府的公共福利，提供福利的機構可能會要求您的擔保人償還該福利的費用。如果未償還，該機構可以對任何擔保人採取法律行動。更多有關接受公共福利的資訊，請參見 travel.state.gov。
- **家庭類簽證類別**：提案人必須提交已簽署的：**(1) I-864 表格**或適用的 **I-864EZ 表格**；**(2)** 由相關家庭成員簽署的 **I-864A 表格**（如果與提案人聯合申報稅款）；**(3)** 以及最近一年的 **IRS 簽發的納稅申報單**副本（如果沒有申報單，則提供最近的美國聯邦所得稅申報表及相應的 **W-2** 表）和所有其他相關財力證明文件，用以核實報稅表上的收入，例如 **W-2** 表格、**1099-MISC** 表格、租金收入證明、營業收入證明、社會保障福利證明等，或者一份說明提案人未提交聯邦稅表的簽名聲明。
- **提交任何 I-864 表格的申請人**：必須提供美國提案人及任何聯合擔保人在美國的身份和 **居住證明**。美國護照、出生證明、歸化證書或合法永久居民卡的影本均可接受。
- **如果提案人無收入或不符合最低收入標準**：提案人仍需完成 I-864 或 I-864EZ 表格。同時，您還需要找到一個符合最低收入標準的聯合擔保人。聯合擔保人必須提交上述所有文件。
- **18 歲以下的美國公民親生子女 (IR-2) 或美國公民遺孀 (IW)**：請完成 **I-864W 表格**，而不是 I-864 或 I-864EZ 表格。
- **工作 (E) 簽證類別**：提供雇主在過去六個月內簽署的工作聘書正本，以代替 I-864 表格。
- **回美居民 (SB-1)、抽籤移民簽證 (DV) 和未婚夫妻 (K1)**：擔保人或提案人可以填寫 **I-134 表格**，並提供其 IRS 簽發的納稅申報單及所有財力證明文件，用以核實其納稅申報表上報告的收入，例如 **W-2** 表格、**1099-MISC** 表格、租金收入證明、營業收入證明、社會保障福利證明等。您還可以提交其他財力證明，證明您不會成為美國的公眾負擔。
- **生活保證書影本**：生活保證書必須包括申請書上所有申請人。每位附屬家庭成員需攜帶主申請人的生活保證書影本一份。如果每位申請人都有自己的申請書，每份生活保證書必須包含該申請人的名字。
- 您可以在 [美國公民及移民服務局 \(USCIS\) 網站](https://uscis.gov) 和 [國務院網站](https://state.gov) 上找到更多有關生活保證書及所需財力證明的資訊。

申請人如果屬於以下任何類別，應攜帶這些附加文件參加簽證面試：

- **如果您是 E1、E2 或 E3 工作簽證申請人**：提供詳細的中英文職業及學歷履歷，包括以下內容：**(1)** 所有雇主及工作職責內容；**(2)** 您個人的發表清單，包含標題、描述和日期；**(3)** 所有外國的旅行歷史，包括日期和目的；**(4)** 解釋您在美國的工作計劃。
- **如果您曾赴美並申請延長或更改非移民身份**：請提供移民局延長申請書及批准通知的副本。
- **如果您曾被命令從美國遣返或曾有提出其他移民申請**：提供所有記錄的副本，包括豁免。



面談程序

重新安排或取消面談

我們建議您盡一切努力參加您預定的移民簽證面談。在您原定的面談日期過去之前，您將無法安排新的面談時間。如果您無法在此日期參加面談，您必須與美國在台協會（AIT）[預訂一個新的可面談時間](#)。請注意，由於工作量的限制，面談時間有限，錯過原定的面談可能會導致您的簽證處理出現重大延誤。如果您在查看時沒有可用的預約時段，請繼續關注網站。我們會定期提供更多的面談時間。

Diversity Visa（抽籤簽證）申請人應該要知道簽證數量有限額，並必須在每年度的 9 月 30 日之前發放。對於這些申請人**不能保證在您重新安排面談日期時仍有簽證可用**。在決定重新安排面談日期之前，請仔細查閱[簽證公告](#)。

安全檢察程序

所有美國在台協會（AIT）的訪客都必須遵守[特定的安全程序](#)。美國在台協會無法為您寄放禁止攜帶的物品。您將不被允許攜帶禁止攜帶的物品進入 AIT。所有訪客必須在進入 AIT 之前做好寄放禁止攜帶物品的其他安排。不遵守這些程序可能導致您的面談被延遲或取消。請只攜帶面談所需的物品，**個人電子設備（PEDs）不允許帶入面談區域**。當您抵達 AIT 時，請從領事/簽證入口進入，並前往三樓。早於或晚於您的面談時間 10 分鐘將不被允許入內。

陪同人員

由於安全考慮，美國在台協會（AIT）**並不設有適用於臨時訪客的窗口**。

領事部門等候區的進入僅限於以下人士：

- 申請人
- 18 歲以下申請人的一位父母或法定監護人
- 身障或年長申請人的助手
- 已經批准的英文翻譯人員
 - 如果您不懂英語、中文或台語，並且希望在簽證面談時帶一名翻譯，請在您的面談日期前提前通過電子郵件向[客服中心 Call Center](#) 提交請求，客服中心將轉發您的請求給 AIT 進行審核，審核完成後您將收到回覆。您的翻譯必須能夠講英語，且未經 AIT 批准的翻譯人員將不被允許進入領事部門的等候區。簽證面談申請人不得在其面談時間之前或之後超過 10 分鐘入內。

移民簽證之費用

如果您尚未向國家簽證中心或通過預約網站支付所有所需費用，請準備在面談當天支付這些費用。所有費用均可使用美元，新台幣現金或信用卡支付。不接受支票。請注意，若您的情況不符合核發簽證的標準，申請費是無法退費的。您可以在[此處](#)取得完整的繳費項目清單。

請勿安排出國旅遊計畫

若您的案子獲得核准，我們將保留您的護照且開始準備您的移民簽證文件包並印製簽證在您的護照內。平均處理時間為一周。簽證完成後，我們將透過快遞服務將護照送到您之前註冊的文件配送地址。若您在此期間需要在台灣境內旅遊，請確定攜帶除了護照以外且附有照片的有效身份證件。



移民面談完成後

領事官只有在審查正式申請並面試申請人後才能對簽證申請做出決定。在此之前我們不能保證您一定會獲得簽證。在您收到移民簽證之前，請勿出售您的房屋、汽車或財產，不要辭去工作，也不要做任何不可退費的機票或其他旅行安排。

若需要更多的資訊時

當領事官員無法對簽證申請做出決定，進而會要求審查額外的文件，又或者案件需要進一步的行政流程。當需要額外文件時，領事官員將給您一封拒絕信，要求您提供額外的文件。該信將包括如何將文件送到AIT的指示。[行政流程](#)是在面談後所進行的額外處理。請注意，行政流程處理的時間將根據每個案件的個別情況而有所不同。

在簽證批准後會發生什麼

護照、簽證、移民文件密封信封袋：我們將會把您的移民簽證印製在護照內。請檢查確認您的簽證資料無誤。我們還會給您一份移民的密封文件，當您第一次入境美國時請務必將文件交給美國移民官。請勿將信封開封。您必須隨身攜帶。記住不要包裝在行李內。若您在體檢時有收到X光片，您必須隨身攜帶，並於入境時交給移民官。如果您收到了一張帶有“IV Docs in CCD”註釋的移民簽證，這表示您的移民簽證是在現代化移民簽證（MIV）計劃下發放的，您將不會收到一個密封的文件包。所有需要的文件已作為電子簽證資訊（EVIP）的一部分被電子傳輸到美國國土安全部（DHS）。

美國公民和移民局 (USCIS) 移民費用：所有在海外被核准簽證的申請人必須在入境美國之前向美國公民及移民服務局（USCIS）支付**移民費用**。此費用用於處理您的居留身份狀態並印製您的永久居民卡。唯一免除支付此費用的人士是在海牙程序下進入美國的兒童、返美居民（SB-1）以及持K簽證旅行的人士。

應該何時出發：您必須在簽證到期前入境美國，通常這個日期是根據您的健康檢查報告的到期日來確定的。您的簽證無法延期，所有費用均不可退費。主申請人必須在其他持有簽證的家庭成員之前或同時進入美國。除非孩子的情況適用於兒童身分保護法，否則在21歲前獲得簽證的兒童必須於21歲生日前入境美國以免喪失他們的移民身分資格。

取得綠卡：您的I-551永久居留證(俗稱綠卡)將會自動郵寄到您簽證申請表上填寫的美國地址。這是一個非常重要的文件，證明您有權在美國居住。若您打算在收到綠卡前出境美國，請查看[USCIS's](#)和[CBP's](#)的網站參考您再次入境美國需要準備的文件。我們也建議您向航空公司確認相關的法規。確保您遵守他們的規定。一旦收到了綠卡，請勿於美國境外待超過一年，否則將喪失合法永久居民的身分。

Children's Issues：在美國，孩童必須接種某些特定疫苗的注射才能就學。我們建議您將您孩子的完整疫苗接種記錄帶到美國。若您的孩子是被領養的、您因為離婚而擁有孩子的完全監護權或您和另一位家長擁有共同監護權，您必須攜帶您所在國家法院官方的所有領養或監護權相關的文件。您將需要這些文件（翻譯成英文）用於學校入學、醫療保健以及歸化成為公民。

給新移民的資訊：請上USCIS的網站來查看關於移民美國的相關資訊。您可以在網路上參閱「[歡迎來到美國：新移民指南](#)」。



抽籤移民簽證－額外資訊

若您是抽籤移民簽證的面談，您適用以上所有的規則。請在面談前完成預約及體檢、登錄文件遞送的地址並且備齊所需文件。

以下附加規則只適用於抽籤移民簽證的申請人。

面談所需文件

除了以上面談事前清單，抽籤移民簽證申請人面談時需要帶以下文件：

- 在抽籤移民網站 [E-DV website](#) 中的登錄查詢鍵〈Entrant Status Check〉列印出來的面談資訊。
- 文件證明您具有合格的高中學歷或申請之前的過去五年有兩年的合於申請資格的工作經驗(只限定申請人；[網站](#)有更多的資訊。)
- 可用現金或信用卡支付\$330 美元之抽籤移民簽證費用。

檢查抽籤移民簽證之申請表

在簽證面談之前，我們建議您重新檢查您當初填寫的E-DV資料。在您的E-DV申請理，您必須確切的輸入您的婚姻狀況。若您在法律上為已婚，就算已與配偶分開，您依然必須將他/她列在申請表上。(除非配偶為美國公民或合法永久居民)

此外，您必須列入您**所有的**21歲以下未婚子女。這包含您的親生子女、您配偶的子女或您依據國家法律領養的子女。

若您在申請抽籤移民時未將配偶或子女之資料列齊，將會導致簽證無法被核准。任何申請簽證時繳交給美國政府的費用皆無法退費。若您在申請時遺漏子女或曾結過婚的配偶，您的簽證申請將被終止。您可以在[這裡](#)查看相關的條件。