

Follow these steps **before** your immigrant visa interview at the U.S. Embassy in Dhaka:

## Step 1: Register Online and Select a Document Pick-up Location

You must register online with the U.S. Embassy's passport return service and choose from one of our pre-selected document pick-up locations in Dhaka, Chittagong, or Sylhet. Registering your document pick-up location helps us return your passport, visa, and original documents after your interview. Registration is free. You will need your visa symbol, available on your National Visa Center (NVC) interview letter, and your passport information to register. Click the "Register" button below to get started!

Register

## **Step 2:** Complete a Medical Exam in Bangladesh

As soon as you receive your appointment date, you must schedule a medical exam with a U.S. Embassy-accredited physician in Bangladesh. Please schedule and complete your medical exam at least three weeks <u>before</u> your interview. Click the "Medical Exam Instructions" button below for a list of approved physicians.

**Medical Exam Instructions** 

## Step 3: Assemble All Required Documents on the Pre-Interview Checklist

You must bring all required documents to your interview. To assist you in determining what to bring, we have created a pre-interview document checklist. Click the "Pre-Interview Checklist" button below to view the checklist, which you should print and bring to your interview along with all required documents.

**Pre-Interview Checklist** 

## **Step 4:** Review the Interview Guidelines

Click the "Interview Guidelines" button below to review important policies and procedures regarding your interview and visa application.

**Interview Guidelines** 

## **Contact Information**

U.S. Embassy, Madani Avenue Baridhara, Dhaka-1212 Bangladesh

Phone:

From Bangladesh: (800) (2) 09610202040 From the United States: 703-988-3466

- Website:
  <a href="https://www.ustraveldocs.co">https://www.ustraveldocs.co</a>
  <a href="mailto:m/bd/en">m/bd/en</a>
- Cancel and Reschedule: <u>support-bangladesh@</u> ustraveldocs.com
- Map:



## Other Links

- After Your Interview
- Frequently Asked Questions
- Country Document Finder

## **Social Media**







## **Interview Preparation Video**



## **Medical Exam Instructions**

Each immigrant visa applicant must be medically cleared by a physician approved by the U.S. Embassy before visa issuance, and must carry and present his or her medical examination papers at the Port-of-Entry.

Each immigrant is responsible for arranging his or her own appointment for a medical examination prior to the visa interview. This means that he or she and the accompanying family members are required to visit an approved physician at least three weeks prior to the visa interview appointment date. This will allow time for the examining physician to complete your report in time for your interview. All applicants must bring their passport, four photos (must be in color and taken against white background; eyeglasses must not be worn) of themselves, DS-260 confirmation page, vaccination card (if any) and interview letter/email copy to the medical exam appointment. The list of U.S. Embassy-approved physicians is below. You may visit any one of them, the choice is yours.

Green Crescent Health Services	International Organization for Migration (IOM)	Mercury Medical (ex. Wahab Medical)
Dhaka	Dhaka	Dhaka
House # 60, Road – Park Road (North side of U.S. Embassy), Baridhara Diplomatic Zone, Dhaka – 1212, Bangladesh.  Mobile: +(88) 01742388854, +(88) 01315848055, +(88) 01911352247  Tel: +(88) (02) -58810486, +(88) (02) 222262384, +(88) (02) 58817335  E-mail: info@greencrescentmedicalbd.com, gchslab@gmail.com, info@greencrescenthealthservices.com  Website: www.greencrescentmedicalbd.com	1st & Ground floor, House 13/A, Road # 136, Gulshan-1, Dhaka 1212, Bangladesh.  Mobile: +(88)01777761309, +(88) 01713481798  E-mail: dhakaha@iom.int	Level 15, MMK Aakash Ave building, 12 Kemal Ataturk Ave, Gulshan 2, Dhaka 1212, Bangladesh.  Tel: +(88) 09614333777 E-mail: info@mercurymedicalltd.com Website: www.wahabmedical.com
<b>Green Crescent Medical Diagnostic</b>	Migration Health Assessment Clinic (MHAC)	Green Crescent Medilab
Chittagong	Sylhet	Sylhet
House# 15/2, Road # 4, Khulshi Hill, Chittagong, Bangladesh.  Mobile: +(88) 01786553377, +(88) 01796199638 Tel: +88(02)334454481,+88(02)334452324 Email: doctors@greencrescentmedical.com.	Medi-Aid Heart Centre, South Dorga Gate (Near Minar) Dorga Moholla ,Sylhet – 3100, Bangladesh. Mobile: +(88)01777761309 Tel: 88-0821-725056 E-mail: dhakaha@iom.int	Time Square Building, Shibgonj, Point, Sub-city, Sonapara, Sylhet, Bangladesh.  Mobile: +(88) 01742564432, +(88) 01315847779 Tel: +(88) (02)996641601, +(88) (02) 996641602 Email: gcmlabsylhet@gmail.com, gcmedilab@gmail.com Website: www.greencrescentmedilabbd.com

## **Exam, Test, and Immunization Fees**

You must pay the doctor's fee; the U.S. Embassy will not reimburse you. The doctor is required to issue you a receipt. The examination fee is Taka 8260 for applicants who are 15 years and older. And Taka 3180 for children under 15 years old + Taka 2240 (only if gonorrhea test is required) + Taka 7500 (cost for IGRA test) for children from 2 to 14.99 years old. For children 0 to 1.99 years old IGRA test will be required only if indicated.

## **Medical Exam Instructions**

Please note that additional required vaccinations may increase the cost. In order to prove any infectious diseases or TB, you will be required to complete additional laboratory tests. Failure to appear within five (5) days of your medical examination for the tests may place an additional one year to process your case.

For additional TB screening (if required), the cost will be Taka 14000 per adult.

All immigrants must be vaccinated against infectious diseases. These immunizations are available from the approved physicians, and vary in cost. Immunizations may, on very rare occasions, cause undesirable side effects. You should consult with your physician about the risks and benefits of immunizations.

The panel physicians send your medical report directly to the Consular Section. It is important that you schedule your medical examination at least **twenty days** before your scheduled interview. Applicants whose completed medical examination reports are not available at the time of their interview will not be interviewed.

After successful completion of medical screening, applicants must collect their vaccination record and x-ray CD from their respected panel physician.

No immigrant will be admitted to the United States without a valid medical report. The expiration date of your Immigrant Visa will be exactly six months after you took your medical exam. Example: If you completed your medical exam on 15 November 2023, but your visa was not issued until 01 February 2024, your visa would still expire on 14 May 2024. Whether or not you should update your medical clearance depends on how soon after visa issuance you plan to travel to the United States.

## **Scheduling Your Exam**

You should schedule your medical examination at least three weeks <u>before</u> your interview date to avoid delays in processing your case. The physician will send your medical report directly to the U.S. Embassy.

Because you must carry and present valid medical exam papers upon arrival in the United States, your immigrant visa's expiration date will be either three or six months after you took your medical exam. For example, if you completed your medical exam on June 15, 2011 and your medical validity was six (6) months; your visa would expire on December 14, 2011—regardless of when your visa was issued. Please consider whether you will be able to enter the United States before your medical exam and immigrant visa expire. If not, you will need to complete another medical exam.

#### **Items to Bring to Your Medical Examination Appointment**

You will need the following items for your medical exam:

- Medical exam fees (see above for fee schedule)
- NVC visa interview appointment letter
- Unexpired valid passport
- Four (4) passport-size color photographs taken within the past six months
- Immunization records
- DS-260 confirmation page

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## **Medical Exam Instructions**



## **During the Medical Examination**

The medical examination will include a medical history review, physical examination, chest X-ray, gonorrhea test, and blood tests (for applicants 15 years of age or older). The United States also requires tuberculosis testing for all applicants two years of age and older. Please be prepared to discuss your medical history, as well as any ongoing medications or treatments. For more information on general medical requirements for immigrants to the United States, visit the <a href="Centers for Disease Control and Prevention website">Centers for Disease Control and Prevention website</a>. Current vaccination requirements for immigrants to the United States are also available on the <a href="CDC.gov">CDC.gov</a>. Further details about our medical exam requirements can be found on <a href="Travel.State.Gov">Travel.State.Gov</a>.

## **After the Medical Exam**

When your examination is completed, the physician will either provide you with exam results in a sealed envelope or send them directly to the U.S. Consulate. IF GIVEN AN ENVELOPE TO CARRY TO YOUR INTERVIEW, **DO NOT OPEN THIS ENVELOPE**. Instead, bring it to your visa interview. After successful completion of medical screening, applicants must collect their vaccination record and x-ray CD from their respected panel physician. You DO NOT need to bring the x-rays to your visa interview unless you suffer from tuberculosis. However, you must carry your x-ray CD and vaccination record along with your sealed immigrant visa packet when you travel to the United States for the first time.

Remember: Your medical report must be less than six months old when you enter the United States as an immigrant!

# Pre-Interview Checklist **☑**



## All applicants must bring these documents to their immigrant visa interview:

	NVC visa interview appointment letter (does <u>not</u> apply to Diversity Visa, fiancé(e), adoption, or asylee/refugee applicants). Unexpired passport valid for six months beyond your intended date of entry to the United States <u>and</u> a color photocopy or
Ш	the biographic page (where your name and photo are located);
	Two (2) passport-size color photographs for each applicant (5 cm x 5 cm, or 2 in x 2 in) taken within the past six months;
ш	<ul> <li>Please review our <u>online photo requirements</u></li> </ul>
	Confirmation page of Form DS-260 "Application for an Immigrant Visa";
ш	<ul> <li>You must submit Form DS-260 online at <u>ceac.state.gov/iv</u> to obtain the confirmation page</li> </ul>
	Original birth certificate in both Bangla and English;
H	Fee or Money receipt of the medical examination as a proof that you have appeared for the medical examination;
H	Original Police clearance certificate issued within a year for all applicants 16 years of age or older.
ш	<ul> <li>Required for any country in which an applicant has lived for one year or longer since attaining the age of 16.</li> </ul>
	Original birth certificate in both Bangla and English for all spouses and children of the principal applicant (even if they are
ш	not accompanying);
	Remember to bring both original and a photocopy of each original document on the interview day.
Ар	plicants applying in the following visa categories must also bring these documents to their immigrant visa interview:
For	r family-based visa applications:
	Form I-864 "Affidavit of Support" for each financial sponsor (see more below);
	<ul> <li>Please also bring a photocopy of the sponsor's IRS transcript as well as any relevant W-2s</li> </ul>
	Proof of the petitioner's U.S. permanent residency or citizenship (color photocopy of a U.S. passport, naturalization
	certificate, or lawful permanent resident card);
	Proof of the petitioner's domicile in the United States;
	Evidence of the relationship between the petitioner and visa applicant (such as photographs, letters, and emails);
	If you are married: Original civil and religious marriage certificates, notarized English translations, and color photocopies;
	If you were previously married: Original divorce certificate or spouse's death certificate, notarized English translation, and
	color photocopy for each previous marriage;
	If you are older than 16 years of age: Original police certificate from your country of current residence and any countries
	of previous residence. If these three items are <u>all</u> true, you must bring a more recent police certificate to the interview:
	1. You are older than 16 years of age;
	2. You obtained a police certificate and submitted it to NVC more than one year ago; and
	3. You still live in the country that issued the police certificate you submitted to NVC.
	For employment-based visa applications: Letter from your U.S. employer dated less than one month ago;
	If you have ever been convicted of a crime: Court and criminal records, notarized English translations, and color
	photocopies;
	If you have served in any country's military: Military records, notarized English translations, and color photocopies;
	If you are adopted: Adoption papers or custody documents, notarized English translations, and color photocopies;
	If you are the petitioner's stepchild: Original civil and religious marriage certificates of the petitioner and your biological
	parent, notarized English translations, and color photocopies, as well as original divorce certificates or death certificates

demonstrating the dissolution of prior marriages for either parent, notarized English translations, and color photocopies.

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# **Pre-Interview Checklist ☑**



## **A Note Regarding Financial Sponsors**

Otherwise eligible applicants frequently experience immigrant visa processing delays because their petitioner or joint sponsor has completed Form I-864 "Affidavit of Support" incorrectly or do not have enough income to support the applicants. Petitioners and joint sponsors must pay careful attention to the I-864 instructions and to the I-864P "HHS Poverty Guidelines for Affidavits of Support." If your petitioner cannot meet the level of income required by the I-864P "HHS Poverty Guidelines for Affidavit of Support," you will need a joint sponsor who can help meet these requirements. All joint sponsors must also complete Form I-864 "Affidavit of Support" and provide financial evidence as indicated above to demonstrate that their income meets the requirements of I-864P "HHS Poverty Guidelines for Affidavit of Support."

# **After Your Interview**



## Sending Documents to the U.S. Embassy in Dhaka

If the consular officer asks you to submit any further documentation after your interview, please **DO NOT** mail or fax them to Embassy directly. Instead, submit them at the document pick-up location you selected when you created your online profile in Step 1. You must write your case number on each document you submit.

## **Rescheduling or Cancelling Your Interview**

If you are unable to attend your interview appointment, please contact the Embassy via email at <a href="mailto:DhakaVisaSupport@state.gov">DhakaVisaSupport@state.gov</a>. There may be a significant wait before the next available appointment, so make every effort to be at the U.S. Embassy in Dhaka on your interview appointment date. You will receive your interview appointment date from NVC. For some family-based and employment preference visa categories, a visa becomes available within one month after NVC schedules your appointment. Therefore, there is no guarantee that a visa will still be available on the date of your rescheduled interview. Please carefully consult the <a href="Visa Bulletin">Visa Bulletin</a> before you decide to reschedule your interview.

## **Security Screening Procedures**

All visitors to the U.S. Embassy in Dhaka must undergo security screening. Anybody who declines security screening will be unable to enter the Embassy. Cell phones, cameras, and electronic devices are not permitted inside the Embassy. To avoid delaying your entry and that of other applicants, please bring only what is required for your interview.

## **Accompanying Persons**

You may bring <u>ONE</u> person to help you through the screening and interview process <u>ONLY</u> if you are elderly, disabled, or a minor child. In that case, accompanying person needs to bring a **valid Passport, National ID Card, or any other government issued ID** to gain entrance on that day. Our Regional Security Office decides on a case-by-case basis who can enter the Embassy to assist an applicant. The Embassy does not permit attorneys to accompany clients into the waiting room or to their interview.

## **Immigrant Visa Fees**

If you have not paid all required fees to the National Visa Center, please be prepared to pay these fees on the day of your interview at the Consular Section of the U.S. Embassy in Dhaka. All fees may be paid in either U.S. dollars or the Bangladeshi taka equivalent. We only accept cash. Please note that if you are found ineligible to receive a visa, the application fee cannot be refunded. A complete list of fees can be found on the Fees for Visas Services webpage.

## Important: Visa Processing May Take a Few Months, Especially If More Information Is Needed

The consular officer will make a decision regarding your visa application only after reviewing your formal application and interviewing you. There is no guarantee that you will receive a visa, and visa processing may take several months. Please keep this information in mind when making important life decisions such as selling your property, resigning from your job, or making travel arrangements.

Sometimes, the consular officer is unable to make a decision on a visa application because he/she needs to review additional documentation or the case requires administrative processing. When additional documents are requested, the consular officer will give you a refusal letter that instructs you what to submit and how to send those documents to the Embassy. *Administrative processing* means that the consular officer needs more time to review your case. Most administrative processing is resolved within 60 days, but this timeframe can vary based on the circumstances of each case. Before inquiring about the status of administrative processing, please wait at least 60 days after your interview.

# **After Your Interview**



## What Happens If Your Visa Is Approved?

If your visa is approved, we will keep your passport at the Embassy while we prepare your immigration packet and print your visa.

Passport, Visa, and Sealed Immigrant Packet – We will place your immigrant visa on a blank page in your passport. Please review your visa to make sure there are no errors in the biographical information. We will also give you a sealed envelope containing documents that you must give to U.S. immigration authorities when you arrive in the United States for the first time. Do not open this envelope. You must carry it with you. Do not put it in your checked luggage. You must also carry your X-ray CD with you and give it to the U.S. immigration authorities.

The Department of State has begun electronic processing of some immigrant visa applications. If you have an annotation by the bottom right corner of your visa that says "IV DOCS in CCD", then you are NOT required to hand-carry a packet of documents in a sealed envelope to present at the U.S. Port of Entry.

**USCIS Immigrant Fee** – All individuals issued immigrant visas overseas must pay an <u>Immigrant Fee</u> to the U.S. Citizenship and Immigration Services (USCIS) prior to traveling to the United States. This fee is for processing your residency status and printing your Form I-551 "Permanent Resident Card," also known as the "Green Card." The only people exempt from paying this fee are: children entering the United States under the Hague Process, returning residents, and people traveling on a fiancé(e) (K) visa.

When You Should Travel – You must enter the United States before the expiration date of your visa—three or six months from when you completed your medical examination. Your visa cannot be extended and all fees are nonrefundable. The principal applicant must enter before or at the same time as any derivative family members with visas.

**Obtaining a Green Card** – Form I-551 "Permanent Resident Card (Green Card)" will be mailed to the U.S. address that you write in your Form DS-260 "Application for an Immigrant Visa." Your Green Card proves that you have permission to reside in the United States. **If you plan to travel outside the U.S. before your Green Card arrives**, please consult <u>USCIS's</u> and <u>CBP's</u> websites for rules about what documents you need to re-enter the country. We also recommend that you check with your airline to ensure that you are in compliance with their regulations. <u>Once your Green Card is issued, you should not stay outside of the United States for more than one year. If you do, you will lose your status as a Lawful Permanent Resident.</u>

Children's Issues – In the United States, children must have certain vaccinations before they can enroll in school. Please bring your child's complete vaccination records with you to the United States. If your child is adopted, you have full custody as a result of a divorce, or you share custody with another parent, please bring copies of all applicable adoption or custody papers from an authoritative court, as well as their notarized English translations. You will need these papers and their translations to apply for your child's school enrollment, medical care, and eventual citizenship.

**Information for New Immigrants** – Please visit the <u>USCIS</u> web page for helpful information on moving to the United States. You can read the publication "Welcome to the United States: A Guide for New Immigrants" online.