



IMMIGRANT VISA SECTION

U.S. Embassy, New Delhi, India

EMAIL: support-india@ustraveldocs.com

WEBSITE: <http://newdelhi.usembassy.gov/>

PHONE: From India: 91-120-4844644 or 91-40-4625-8222

From the US: 1-703-520-2239

APPOINTMENT PACKAGE FOR IMMIGRANT VISA APPLICANTS (PACKET FOUR)

This document contains information on how to apply for an immigrant visa at the U.S. Embassy in New Delhi. It is intended for applicants who have already received a letter scheduling an appointment for their visa interview. For additional information on the immigrant visa process, as well as answers to any questions not addressed in this document, visit <http://travel.state.gov/content/visas/english/immigrate.html>.

You must complete the following steps before coming for your consular interview appointment:

Step 1: Complete the DS-260 form online at <https://ceac.state.gov/ceac> if you have not already done so. If your appointment was scheduled through the National Visa Center (NVC), you may have already completed this form. If your petition did not go through the National Visa Center (NVC) process (for example, you filed your petition overseas), your invoice ID number will be the principal applicant's date of birth (Format: DD-MMM-YYYY). **Please ensure your name, passport number, and date of birth on the DS-260 correspond to that of your current passport.**

Step 2: Print the DS-260 form confirmation page.

Step 3: Visit <http://www.ustraveldocs.com>. Follow instructions to create, log in, and schedule an appointment to have your photograph and fingerprints captured at one of the Visa Application Centers (VAC) in India at least one day prior to the visa interview. Appointments for the VAC cannot be scheduled for the same day as your visa interview.

Step 4: Ensure you have all required documents both original and photocopies.

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U.S. Embassy, New Delhi

March 2016

IMPORTANT

WHAT YOU NEED TO BRING TO YOUR VISA INTERVIEW

You *must* bring the following to your immigrant visa interview:

1. Current passport
2. Two photographs
3. DS-260 confirmation page
4. Police clearance certificate (original only)
5. Birth Certificate (original, English translation, and photocopy)
6. Medical examination report from a U.S. approved panel physician

Other documents that *may* be required (original, English translation, and photocopy):

1. Marriage certificate
2. Divorce/Death certificate
3. Adoption documentation
4. Proof of relationship
5. Photocopies of Affidavit of Support (i.e. I-864) for derivative family members

(Please refer to the “**Interview Preparation Checklist**” below for detailed information regarding required documents)

Important Notes:

- Applicants will not be interviewed until they have submitted their biometrics at the VAC
- Applicants who do not have a medical will not be interviewed
- If photocopies of documents are not included with the file, applicants may pay \$1.00 for each photocopied page

Interview Preparation Checklist Explained

On the day of your interview, bring the documents listed below for each visa applicant. Put them in the order listed below and be ready to hand them to the Embassy staff in this order. Use the tick boxes on the left side of this page to be sure that you have collected all the required documents

- PASSPORTS:** Bring your current passport and all former or expired passports. Your current passport must be valid for at least eight months from the date of your interview and should reflect your correct name and date of birth.
- PHOTOGRAPHS:** Bring two color copies of your photograph in front of a white background that are 2 x 2 inches (51 x 51 mm) in size.
- DS-260 CONFIRMATION PAGE**
- INDIAN POLICE CLEARANCE CERTIFICATE:** If you are an Indian citizen age 16 or older and residing in India, you need to obtain a police clearance certificate from a Regional Passport Office. This certificate is valid for one year from the date of issuance. If you already submitted a police clearance certificate to NVC, please check if it has expired. If so, bring a new certificate to the visa interview. If you are a foreigner residing in India and are registered with the Foreigner Regional Registration Office (FRRO), obtain a police clearance certificate from them. If you are a foreigner residing in India but are not registered with the FRRO, obtain a police clearance certificate from your District Police Station.
- FOREIGN POLICE CLEARANCE CERTIFICATE:** If you have resided in any other country for one year or more after the age of 16, you may also be required to submit a police certificate for this country. Check the visa reciprocity table on the website <http://travel.state.gov/content/visas/en/fees/reciprocity-by-country.html> for each country you have lived in to determine if a police clearance certificate is required and how to obtain it. U.S. police certificates are not required for applicants who have lived in the United States.
- BIRTH CERTIFICATE:** Bring your original birth certificate, as well as a clear photocopy. If it is in any language other than English, bring a notarized English translation. If you do not have a birth certificate or your birth certificate is missing your name, your date of birth, or the names of your parents, submit the following secondary evidence:

- School-leaving certificate, matriculation certificate or Certificate of Recognized Boards from the school you last attended; your baptismal certificate from a church ;

OR

- A non-availability certificate along with a notarized affidavit executed by a parent, if living, or another close relative older than you. This affidavit should clearly state the relationship between the relative and you, how well the relative knows you, the date and place of your birth, the names of both your parents, and any other related facts.

- **MEDICAL REPORT:** You will need to undergo a medical exam from one of the Embassy's panel physicians before your interview. Information on scheduling your medical exam is available at http://photos.state.gov/libraries/india/521916/Panel%20Physician_001/Panel%20physician.pdf. Bring your sealed medical package on the date of interview. If you are referred for further sputum testing your medical report will be sent directly to the Embassy or Consulate.

Note: Your visa, if issued, will expire on the medical expiration date.

If applicable:

- **MARRIAGE CERTIFICATE:** If you have ever been married, bring your original marriage certificate, as well as a clear photocopy. If it is any language other than English, bring a notarized English translation.
- **DIVORCE CERTIFICATE OR DEATH CERTIFICATE OF A SPOUSE:** If you have ever had a marriage end through divorce or the death of your spouse, bring the original death certificate or divorce decree, as well as one photocopy. If it is any language other than English, bring a notarized English translation. Divorce between Hindus and Christians must be documented by a court order (divorce decree), not a deed of divorce. Divorce between Muslims must be documented by a certificate from the Kazi or head of the Jamaat.
- **PROOF OF RELATIONSHIP:** If you are immigrating on a family-based petition, we strongly suggest that you bring documentary evidence demonstrating your relationship to the petitioner. If you are immigrating with family members such as a spouse or children, we strongly suggest that you bring documentary evidence showing that you are a family unit. Examples of such evidence include, but are not limited to, photographs, written correspondence, telephone records, or family ration cards.

- **EVIDENCE OF FINANCIAL SUPPORT:** You must demonstrate in your interview that you will have adequate means of financial support after immigration to the United States. The documents required to demonstrate this differ based on visa category. Additional information is available at <http://travel.state.gov/content/visas/en/immigrate/immigrant-process/documents/support.html>. You should check with your sponsor to see if they have already submitted an Affidavit of Support with a copy for each derivative to the National Visa Center. If so, it is not necessary to submit another one. If not, bring one of the following forms with a copy for each derivative family member:

For Family-Based Immigrant Visa Cases:

- Form I-864 Affidavit of Support, with original signature and tax return transcript. If the petitioner does not earn any income or has not paid U.S. taxes, they must submit a statement explaining why taxes were not filed;
- OR**
- Form I-864EZ Affidavit of Support, with a copy of the sponsor's Form W-2.

For most employment-based immigrants:

- You are required to bring confirmation of your job offer and salary, written on the employer's letterhead and dated less than one year before your visa interview date.

For Returning Resident (SB-1) and Diversity Visa (DV) applicants:

- You are recommended to bring Form I-134 Affidavit of Support, with supporting documents. The above forms, with instructions, are available at: <http://www.uscis.gov/portal/site/uscis>.

- **FEES:** If your appointment was scheduled through NVC, you have generally already paid your visa fee. If your appointment was not scheduled through NVC, bring cash (in U.S. dollar or Indian Rupee) **OR** a rupee bank draft drawn on a nationalized or foreign bank to your interview. The bank draft must be issued in the name of "The American Embassy, New Delhi", and should be payable in Delhi. As the consular rate of exchange can change, check it at <http://www.ustraveldocs.com> the day before your interview to obtain the current consular rate of exchange. Visa fees are not refundable.

FAQs - <http://photos.state.gov/libraries/india/521916/FAQ/FAQ.pdf>