



U.S. Embassy Amman
Abdoun, Al Umawyeen St.
Amman, Jordan
Phone: 962-6-579-9560
Email: Support-Jordan@ustraveldocs.com

Instructions for Immigrant Visa Applicants

Amman, Jordan

You should have received an appointment letter confirming the date and time that you are required to appear at the Embassy for the visa interview, which you must present to the Security Guard in order to be admitted. Please double check the date and time of your appointment. If you cannot keep the appointment or wish to reschedule, please notify us at: Support-Jordan@ustraveldocs.com

You are required to submit all required documents in advance of your appointment as outlined below. *Failing to provide a complete document package in advance will delay the processing of your visa.* If you do not provide a complete document package in advance of your appointment, your interview may be cancelled and you may be requested to schedule another appointment online.

- 1. Jordanians, residents of Jordan, and applicants already in Jordan:** 1-2 weeks before your interview, you must send your complete document package with Aramex **or** drop it off at the U.S. Embassy between 11 a.m. and 12 p.m. any day that the embassy is open. These hours are for document drop-off only; we will not be able to assist with cases or answer questions during this time. You should submit all documents *no more than two weeks before* your interview and *no later than one week before* your interview.
- 2. Non-residents of Jordan and applicants traveling to Jordan for interview:** You should arrive in Jordan *five days before* your interview and conduct your medical exam. *Three days before* your interview, you must drop off your complete document package at the U.S. Embassy between 11 a.m. and 12 p.m.

Documents Required for an Immigrant Visa

You must submit the following documents for you and for any accompanying children in advance of your appointment:

1. Form DS-260, located at: ceac.state.gov. Submit online.
2. Two new photographs matching our [Photograph Requirements](#):
3. Valid passport (valid for six months beyond the anticipated interview date).
4. Police certificate(s) or Certificate of Non-Conviction: This requirement applies only to periods of residence after attaining the age of 16. Applicants living in Jordan will submit a certificate of non-conviction instead of a Jordanian Police Certificate. Submit a certificate from your country of current residence, if residence exceeds six months, and from your country of nationality, if different from the country of current residence and if residence in the country of nationality exceeds six months. Additionally, a police certificate is required from any country of previous residence in which an applicant lived for one year or more after attaining the age of 16. (See [Reciprocity by Country](#).) To obtain a Jordanian Certificate of Non-Conviction, applications can be submitted online through the Jordanian Government's official website at www.jordan.gov.jo or by phone through the National Call Center: 06-500-8080. Applicants can also obtain the certificate at the local court (*mahkamat al bedaya*) in the area where they are residing. In the absence of a liaison office in the court, applicants should go to Public Security Directorate office in their area. The certificate is available to resident Jordanian citizens and foreigners regardless of their length of stay. Applicants outside Jordan may approach the Jordanian Embassy in that country for instructions on obtaining the certificate of non-conviction. English translation required, if the original is not in English.
5. Birth certificate (original or copy certified by issuing authority) and one extra photocopy. English translation, if the original is not in English.
6. Marriage certificate (original or copy certified by issuing authority) and one extra photocopy. English translation, if the original is not in English.

7. Spouse's death certificate, if applicable (original or copy certified by issuing authority), and one extra photocopy, if applicable. English translation, if the original is not in English.
8. Divorce certificate(s), (original or copy certified by issuing authority) and one extra photocopy if applicable. English translation, if the original is not in English.
9. Medical Examination Report completed by a designated panel physician listed on our [Medical Examination](#) page.
10. An original, signed affidavit of support (I-864) from the petitioner and joint sponsor (if necessary). This item is required unless your petitioner has already submitted an I-864 to the National Visa Center.
11. Copies of the petitioner's/joint sponsor's federal tax returns (Form IRS-1040) for the same year that the I-864 was filed, and proof of the petitioner's/joint sponsor's domicile in the United States. Proof of the petitioner's/joint sponsor's assets can also be supplied as supporting documents.
12. The processing fee, if not already paid to the National Visa Center.

Additional Important Information

No assurance can be given in advance that a visa will be issued. You are advised not to make any travel arrangements for departure from your country, nor to dispose of your properties or give up your job, until the visa has been issued to you.

Upon arrival at the consulate office on your appointment date, please present the appointment confirmation to the receptionist.

For information about travel to Jordan for Syrian immigrant visa applicants, please visit our [website](#).

If you have any further questions, please visit: ustraveldocs.com



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Instructions for K1 and K3 Visa Applicants

Amman, Jordan

If you are a K1 or K3 visa applicant and received confirmation from NVC that your case has been sent to Embassy Amman, please contact us by email at Support-Jordan@ustraveldocs.com in order to schedule your interview and continue processing your petition.

If you cannot keep the appointment or wish to reschedule your appointment, please notify us at: Support-Jordan@ustraveldocs.com

You are required to submit all required documents in advance of your appointment as outlined below. *Failing to provide a complete document package in advance will delay the processing of your visa.* If you do not provide a complete document package in advance of your appointment, your interview may be cancelled and you may be requested to schedule another appointment online.

- 1. Jordanians, residents of Jordan, and applicants already in Jordan:** 1-2 weeks before your interview, you must send your complete document package with Aramex **or** drop it off at the U.S. Embassy between 11 a.m. and 12 p.m. any day that the embassy is open. These hours are for document drop-off only; we will not be able to assist with cases or answer questions during this time. You should submit all documents *no more than two weeks before* your interview and *no later than one week before* your interview.
- 2. Non-residents of Jordan and applicants traveling to Jordan for interview:** You should arrive in Jordan *five days before* your interview and conduct your medical exam. *Three days before* your interview, you must drop off your complete document package at the U.S. Embassy between 11 a.m. and 12 p.m.

Documents required for a K1/K3 visa (I-129F petition)

You must submit the following documents for you and for any accompanying children in advance of your appointment:

1. Two new photographs matching our [Photograph Requirements](#).
2. Valid passport (valid for six months beyond the anticipated interview date).
3. Visa fee. K visa application fees should be paid at the nearest branch of Cairo-Amman throughout Jordan in advance of the interview. Please visit ustraveldocs.com before paying the fee.
4. Proof of relationship. Please bring proof of ongoing meaningful relationship between you and your relative demonstrating a bona fide relationship (photos, emails, letters, phone bills, money wiring, etc.)
5. Visa form. Please fill out a DS-160 online application. The State Department web page (ceac.state.gov) has more information and instructions on how to use the DS-160.
6. Medical examination. Arrange for a medical examination to be completed by one of the physicians listed on our [Medical Examination](#) page. Please do NOT submit the X-ray film, but only the medical reports. Please present your immunization card to the panel physician.
7. Civil status certificate from the Civil Registry Office (original or copy certified by issuing authority) and one extra photocopy. English translation, if the original is not in English.
8. Birth Certificate (original or copy certified by issuing authority) and one extra photocopy. English translation, if the original is not in English. If you have children, you must obtain a birth certificate for each child.
9. Civil marriage certificate, if applicable (original or copy certified by issuing authority) and one extra photocopy. English translation, if the original is not in English.

10. Previous marriage and/or divorce certificates (original or copy certified by issuing authority) and one extra photocopy. English translation, if the original is not in English. If you or the petitioner were previously married, you must provide marriage certificates and evidence of termination of all previous marriages.

11. Evidence of support: Evidence that will show that you are not likely to become dependent upon government support while living in the United States. Generally, you should provide an affidavit of support (Form I-134) from the petitioner accompanied with a copy of their complete federal income tax returns for the most recent year, W-2 forms, and a letter from their employer. You may also provide the following:

- A letter from the petitioner's employer or evidence that they will be self-supporting;
- Evidence of assets available to you in the U.S;
- Proof of your educational qualifications and/or vocational skills.

12. Police certificate(s) or Certificate of Non-Conviction: This requirement applies only to periods of residence after attaining the age of 16. Applicants living in Jordan will submit a certificate of non-conviction instead of a Jordanian Police Certificate. Submit a certificate from your country of current residence, if residence exceeds six months, and from your country of nationality, if different from the country of current residence and if residence in the country of nationality exceeds six months. Additionally, a police certificate is required from any country of previous residence in which an applicant lived for one year or more after attaining the age of 16. (See [Reciprocity by Country](#).) To obtain a Jordanian Certificate of Non-Conviction, applications can be submitted online through the Jordanian Government's official website at www.jordan.gov.jo or by phone through the National Call Center: 06-500-8080. Applicants can also obtain the certificate at the local court (*mahkamah al bedaya*) in the area where they are residing. In the absence of a liaison office in the court, applicants should go to Public Security Directorate office in their area. The certificate is available to resident Jordanian citizens and foreigners regardless of their length of stay. Applicants outside Jordan may approach the Jordanian Embassy in that country for instructions on obtaining the certificate of non-conviction. English translation required, if the original is not in English.

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