



*Consulate General of the  
United States of America  
Montreal, Canada*

INSTRUCTIONS LETTER FOR K & IV APPLICANTS PROCESSED BY THE  
US CONSULATE GENERAL IN MONTREAL DIRECTLY  
(for cases processed at NVC, please follow NVC' s instructions)

If your petition is in Montreal already, in order to continue processing your case, please visit <http://canada.usvisa-info.com> to obtain information online or via telephone concerning the next steps you must take to pursue your application for a U.S. immigrant visa at the U.S. Consulate General in Montreal.

You must have Passport Number, Date of Birth, Nationality, MTL case number and visa category **for each applicant** (principal applicant and all family members, including children) ready in order to access the website. When prompted to select "Trip Purpose", you must choose „Permanently Immigrate to the US." After entering your information, you will be prompted to select a DHL courier location. You will use DHL to provide documents to the Consulate, and the Consulate will return documents to you via DHL *only*. The courier service is provided to you at no cost. **Please be sure to register for each applicant, including children.** Please do not schedule an interview appointment at this time; appointments can only be scheduled once the consular section has reviewed your case.

Once you have registered at the above web site, please follow the link to <http://montreal.usconsulate.gov> to complete and return to the Immigrant Visa (IV) Unit the required application forms and checklist of documents to gather for the interview. Please complete the forms according to the visa category you are applying for; one checklist per family is sufficient. Please return the forms and checklist to the U.S. Consulate via the DHL courier location that you previously selected. This service is provided to you at no additional cost. **Courier services are provided within Canada only.**

Upon receipt of the required documents, please allow six weeks for the review of your case. Please make sure you have provided your e-mail address on the form DS-230 (field #13). Upon completion of the review, we will instruct you via the email address you provided to us to request an interview appointment through the website, <http://canada.usvisa-info.com> . When your case has been scheduled for an interview, you will be provided with information regarding the interview appointment and the required medical examination.

If your visa is approved at the time of the interview, it will be returned to you via DHL at the DHL office designated by you. Should you be required to submit additional documentation, you will follow the same procedure.

If you have any questions, you may submit your inquiry to <http://canada.usvisa-info.com> . In all correspondence, please include your name and case number noted at the end of this letter. Thank you for your cooperation.

Sincerely,

*Immigrant Visa Unit  
U.S. Consulate General Montréal*