

ARRESTING A NON-U.S. CITIZEN

Consular Notification Process



IN ALL CASES:

- Do not inform consulate about detainee's refugee or asylum status.
- Detainee may communicate with consular officer and may request consular access at any time (whether previously declined or not).
- Consular officers may have access to detainee regardless of whether detainee requests it. Even if detainee does not want to be visited, consular officers may still have one face-to-face visit.

CONSULAR NOTIFICATION & ACCESS (CNA)

U.S. Department of State
CA/P
SA-17, 12th Floor
Washington, DC 20522-1712

P: (571) 345-3146 –
Diplomatic Security After Hours
consnot@state.gov

Q. Are you a U.S. citizen?

A. "YES, I am a U.S. citizen."

(No further action required.)



"NO, I am not a U.S. citizen."



Q. Are you a national of one of these countries?

Albania	Costa Rica	Kazakhstan	Romania	Tonga
Algeria	Cyprus	Kiribati	Russia	Trinidad and Tobago
Antigua and Barbuda	Czech Republic	Kuwait	St. Kitts and Nevis	Tunisia
Armenia	Dominica	Kyrgyzstan	St. Lucia	Turkmenistan
Azerbaijan	Fiji	Malaysia	St. Vincent and the Grenadines	Tuvalu
Bahamas	Gambia	Malta	Seychelles	Ukraine
Barbados	Georgia	Mauritius	Sierra Leone	United Kingdom ³
Belarus	Ghana	Moldova	Singapore	Uzbekistan
Belize	Grenada	Mongolia	Slovakia	Zambia
Brunei	Guyana	Nigeria	Tajikistan	Zimbabwe
Bulgaria	Hungary	Philippines	Tanzania	
China ¹	Jamaica	Poland ²		

1. Includes Hong Kong and Macao. Does not include Republic of China (Taiwan).

2. Mandatory only for non-permanent residents in the United States (i.e., those not holding a "green card"); for green card holders, notification is upon request.

3. UK includes Anguilla, British Virgin Islands, Bermuda, Montserrat, and the Turks and Caicos islands. Residents' passports bear the name of their territory and may also bear the name "United Kingdom." Whether or not the passport bears the name "United Kingdom," consular services for these persons are provided by UK consulates.

A. "YES."

Step 1. Inform detainee that he or she may communicate with consulate, and that you must notify consulate of arrest/detention.

Step 2. Notify nearest consulate without delay.

Step 3. Make record of notification in case file. Where fax or email sent, keep fax confirmation or sent email.

Step 4. Allow consular officers access to detainee if they subsequently request access.

(No further action required.)



"NO."

Inform detainee, without delay, that he or she may have consulate notified of arrest/detention.

Q. Do you want your consulate notified of your arrest/detention?

A. "YES."

Step 1. Make note in case file.

Step 2. Notify nearest consulate without delay.

Step 3. Make record of notification in case file. Where fax or email sent, keep fax confirmation or sent email.

Step 4. Allow consular officers access to detainee if they subsequently request access.

(No further action required.)



"NO."

Step 1. Make note in case file.

Step 2. Do NOT inform the consulate.

(No further action required.)



For more information visit: travel.state.gov/CNA